

City of Franklin Addendum No. 1 to

Purchasing Office Solicitation No.: 2014-017

1. Solicitation identified: This Addendum No. 1 applies to the following procurement:
employee pension plan legal counsel
Purchasing Office Solicitation No.: 2014-017
2. Legal notice publication date: **January 16, 2014**
3. Request for Qualifications release date: **January 16, 2014**
4. Deadline for optional submittal in writing of questions seeking to revise or clarify any aspect of this procurement solicitation: **February 11, 2014, 2:00 p.m. Central Time**
5. Addendum No. 1 release date: **February 11, 2014**
6. Response submittal deadline and scheduled opening: **February 18, 2014, 2:00 p.m. Central Time**
7. Tentative date of release of City's tabulation of response submittals received and notice of intent to award: **April 4, 2014**
8. Tentative date of award: Meeting of Board of Mayor and Aldermen at which is tentatively scheduled to be awarded the selection of the best qualified responsive and responsible potential service provider: **April 22, 2014**
9. Addendum:

In reference to the City of Franklin's January 16, 2014 Purchasing Office Solicitation No. 2014-017 for employee pension plan legal counsel, the City has been asked certain questions about the solicitation by one or more service providers who are potential respondents.

The purpose of this Addendum No. 1 is to provide to all service providers who are known or thought to be interested in responding to the referenced solicitation the City's responses to the questions that have been asked to date.

Please note that the submittal deadline and scheduled opening of all submittals received remains unchanged and is:

February 18, 2014, 2:00 p.m. Central Time

Below are the questions asked to date and the City's responses thereto:

City of Franklin Addendum No. 1 to

Purchasing Office Solicitation No.: 2014-017

Q1: Does the City currently utilize an “alternative fee arrangement” or “alternative billing arrangement”? Going forward, would the City be interested in an “alternative fee arrangement” or “alternative billing arrangement”?

A1: The City does not currently utilize an “alternative fee arrangement” or “alternative billing arrangement.”

For the term of award contemplated by the request for qualifications pertaining to Purchasing Office Solicitation No. 2014-017, the City would be interested in an “alternative fee arrangement” or “alternative billing arrangement.”

Initial responses to this procurement solicitation are not to include a proposed scope of services, and are not to indicate a proposed fee for services to be rendered. However, respondents are invited to indicate, as supplemental information to the “Information required to be included in response submittal,” whether the firm offers its clients alternative billing arrangements and, if so, how the firm would recommend the City would be best served in this regard.

10. Acknowledge receipt of addendum: Respondents shall acknowledge receipt of this addendum on the Response Submittal Form in the space to the right of the text on that form that reads, “Receipt acknowledged of any and all issued addenda to this solicitation.”

11. Questions: The deadline for optional submittal in writing of questions seeking to revise or clarify any aspect of this procurement solicitation has now passed. To ask questions of a procedural nature, please contact:

City of Franklin Purchasing Office
Franklin City Hall, Suite 107
109 3rd Ave. South
Franklin, TN 37064
purchasing@franklinton.gov
Tel: 615/550-6692
Fax: 615/550-0079

12. Communication with City during procurement phase: Any questions about either the content of or the procurement process pertaining to this procurement solicitation should be addressed as described above. Until the procurement award has been made, vendors shall not communicate about either the content of or the procurement process pertaining to this procurement solicitation with any official, employee or other representative of the City except through the City’s Purchasing Office. The City reserves the right to disqualify any vendor that initiates unauthorized communication with the City during the procurement phase.